

Waddington Parish Council

Clerk: Becky Moon

clerk@waddingtonparishcouncil.org.uk

Local Government Act 1972 Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 11th November 2024 at 7:30pm in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)

R. Moon (Clerk & RFO)

Agenda

Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.

| 1. | Introduction | Attachments |
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| | Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4. | |
| 2. | Attendance and Apologies for absence | |
| | To note attendance and to receive and approve apologies for absence. | |
| 3. | Declarations of interest | |
| | To receive declarations of pecuniary or personal interests in matters identified in the agenda. | |
| 4. | Public Participation (max 5 mins per person) | |
| | To adjourn and hear from members of the public wishing to address the Council. | |
| 5. | Minutes of previous Meeting | |
| | To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 14 th October 2024 - to be signed off by the Chair. | |
| 6. | Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda) | |
| | <ul style="list-style-type: none">Clarification of conduct of Councillors with regard to Personal and Pecuniary interests. | |

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| 7. | Planning Applications | |
| | <p>7.1 Planning Application No: 3/2024/0755 and 3/2024/0756 Grid Ref: 372931 443805 Proposal: Planning Permission and Listed Building Consent for proposed alterations to wall adjacent to driveway and installation of three air source heat pumps. Location: Waddington Hall Clitheroe Road Waddington BB7 3HP</p> | <p>Planning apps circulated to Cllrs between meetings.</p> |
| 8. | Haweswater Aqueduct Resilience Programme (HARP) | |
| | <p>To receive and note any updates.</p> <p>8.1 To receive general updates including updates of website from Cllr Sullivan.</p> | |
| 9. | Receive updates from Committees & Working Parties | |
| | <p>1. Staff Working Party – update by Cllr Rattigan</p> <p>1.1 To receive updates and resolve matters with regard to the Clerk's resignation.</p> <p>2. Finance Committee – update by Cllr Rattigan</p> <p>2.1 Agree date for Finance Committee before December meeting to finalise precept and budget.</p> <p>3. Recreational Field, Pavilion & Playground Working Party – Cllrs Harrison & Cox</p> <p>3.1 National Lottery Fund grant application 3.2 To receive update with regard to the replacement part for Rocker from Wickstead 3.3 Receive updates metal benches replaced in play area. 3.4 Discuss and resolve the update or creation of risk assessment for the Play Area and Pavilion. To consider whether attendance of RPII training course is feasible and required. 3.5 Receive update regarding the rotten doorframe of gents toilets in Pavilion 3.6 PAT testing 2024 update.</p> <p>4. Funday Working Party – Cllr Harrison and Cllr Cox</p> <p>4.1 To receive any updates.</p> | |

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| | <p>5. Scarecrow Festival Working Party – Cllr Sullivan and Cllr Dixon</p> <p>5.1 To receive updates</p> <p>6. Asset Register Working Party – Cllr Sullivan & Cllr Bolton</p> <p>6.1 To receive any updates</p> <p>7. Community Orchard Working Party – Cllr Whitwell, Cllr Edmondson & Cllr Sullivan.</p> <p>7.1 Receive updates</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. | Financial Reporting | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>By the Responsible Financial Officer:</p> <p>To approve:</p> <p>1. Bank balance as at 31 October 2024 £26,928.05</p> <p>2. Expenditure to be approved October - November 2024</p> <table data-bbox="207 1227 1220 1758"> <tr> <td>○ Easy Websites (DD)</td> <td>£30.36 incl VAT</td> </tr> <tr> <td>○ Clerk salary for Clerk October incl exp</td> <td>£718.99</td> </tr> <tr> <td>○ Clerk – Defib Pads from The DefibPad</td> <td>£33.18</td> </tr> <tr> <td>○ Water Plus – Allotments wp-INV07212887</td> <td>£12.79</td> </tr> <tr> <td>Account in credit £23.35</td> <td></td> </tr> <tr> <td>Water Plus – Pavilion wp-INV07233450</td> <td>£6.57</td> </tr> <tr> <td>○ C Walton inv 4347</td> <td>£487.50</td> </tr> <tr> <td>○ C Walton inv 4341</td> <td>£331.25</td> </tr> <tr> <td>○ Lancashire Fire & Safety Ltd inv 88252</td> <td>£59.40</td> </tr> <tr> <td>○ Hodder Valley British Legion</td> <td>£25.00</td> </tr> <tr> <td>○ Amazon – Dog fouling signs</td> <td>£50.44</td> </tr> <tr> <td>○ Eon direct debit</td> <td>£107.98</td> </tr> <tr> <td>○ A Tolson inv 76</td> <td>£1,040.00</td> </tr> </table> <p>3. Bank mandate update</p> <p>4. Eon account. Meter readings have been taken and account is up to date. Clerk unable to access coin meter.</p> | ○ Easy Websites (DD) | £30.36 incl VAT | ○ Clerk salary for Clerk October incl exp | £718.99 | ○ Clerk – Defib Pads from The DefibPad | £33.18 | ○ Water Plus – Allotments wp-INV07212887 | £12.79 | Account in credit £23.35 | | Water Plus – Pavilion wp-INV07233450 | £6.57 | ○ C Walton inv 4347 | £487.50 | ○ C Walton inv 4341 | £331.25 | ○ Lancashire Fire & Safety Ltd inv 88252 | £59.40 | ○ Hodder Valley British Legion | £25.00 | ○ Amazon – Dog fouling signs | £50.44 | ○ Eon direct debit | £107.98 | ○ A Tolson inv 76 | £1,040.00 | |
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| 11. | Lengthsman | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | 1. To consider and confirm the job list for the Parish Lengthsman Scheme to be able to receive a quote from scheme. | |
| 12. | CCTV & Crime in area | |
| | 1. To receive and discuss updates | |
| 13. | Coronation Gardens & Village Planting | |
| | 1. To receive any updates | |
| 14. | Allotments | |
| | 14.1 Creation of an Allotment Committee – three members. 14.2 Feedback from Allotment Holder meeting. 14.3 Receive any updates regarding breach tenancy agreement query. | |
| 15. | Highways | |
| | 16.1 To discuss the Traffic Counter and Speed Survey results from Lancashire County Council. | |
| 16. | Defibrillators in village | |
| | 1. Receive updates | |
| 17. | Annual Planner Update | |
| | 20.1 Additions to planner to be discussed, if not already added in meeting | |
| 18. | Christmas 2024 | |
| | 22.1 To resolve the purchase of the village Christmas tree and arrange installation. 22.2 To resolve arrangements for Christmas tree lighting event 2024. | |
| 19. | Partnership Meetings | |
| | 1. To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates. | |

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| | <ul style="list-style-type: none"> ○ Parish Liaison Committee meeting 7th November ○ The Parish and Town Council Conference, 2nd November 2024 | |
| 20. | Grants | |
| | <p>24.1 To receive information regarding Jubilee Fund</p> <p>24.2 To discuss and resolve Parish interest in applying for LCC Champion Grants Scheme</p> <p>24.3 To discuss and resolve Parish interest in applying for Commissioners Community Fund</p> <p>24.4 To discuss grant information received from RVBC</p> | |
| 21. | Matters brought forward by Cllrs & Clerk as INFORMATION only | |
| | No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting. | |
| 22. | Next Meeting dates | |
| | <ol style="list-style-type: none"> 1. Agenda items and Reports for the 2024 meeting to be submitted to the Clerk – by midday Monday 2nd December 2024. 2. Next meeting to take place Monday 9th December 2024, 7.30pm at St Helen's Church Refectory meeting room. | |

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at

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